

TEACH IN CHINA

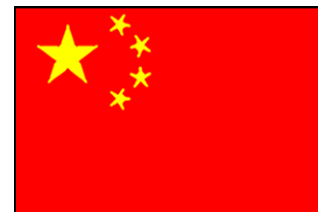
"It was nice to experience Chinese people and culture, but also nice to have other Americans there with you to share the experience. So I felt like the structure of the program gave me the best of both worlds. I am immensely happy with my decision to go to China with Cultural Embrace. They were very helpful and professional through the whole process!" ~ Meredith M.



- **Who:** Native English speakers with bachelor's degree and 6 months previous experience working with students/kids for 6+ months contract. 18+ years old with 6+ months previous experience working with students/kids for Summer Intensive program.
- **When:** 6 or 12 month contract for September and March start dates. Intensive summer program ~July 10-August 30, 2012. TEFL & cultural training are 3-8 days prior start dates.
- **Where:** Positions available throughout China, except major cities like Beijing, Shanghai, Hong Kong, etc.
- **What:** Work as an English Teacher for language schools.
- **How:** First submit your Teach Application, interview, then submit payment for the program: \$1495 (6 months), \$1695 (12 months). \$1295 (Summer Intensive),

"China is an epic adventure. From the wide open and empty panoramas of Tibet to the push and shove of Shānghǎi, from the volcanic dishes of Sīchūān to beer by the bag in seaside Qīngdǎo, a journey through this colossus of a country is a mesmerizing encounter with the most populous, perhaps most culturally idiosyncratic nation on earth. Everyone is talking about China, so why not find out what all the fuss is about?" -Lonely Planet

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PERKS

Guaranteed placement with local salary of RMB4800-7000 (~\$775-\$1125) per month.

Private room in furnished teacher housing

Visa Invitation Letter & Visa Assistance.

Airport pick-up & orientation.

On-line & In-Country TEFL Course

Chinese Lessons

International Medical Insurance



Join Our Community to ask questions:



Read blogs from current participants or email us: info@culturalembrace.com

PROGRAM DETAILS & FAQs

Teaching in China Offers:

- The satisfaction of helping others.
- An opportunity to broaden your perspective and worldview.
- An economical way to live and travel abroad.
- An opportunity to participate in and learn about local cultural activities (e.g. language and tradition, taiqi, calligraphy, cooking, etc.)
- Memorable travel experiences and the chance to see exotic sites you have always dreamed about.
- The opportunity to make lifelong friends from around the world.
- A valuable, marketable work experience that strengthens your resume.
- A great way to develop and support your self-confidence and interpersonal skills.



Cultural Embrace Includes:

- ✓ **Guaranteed Paid Teaching Position Prior to Departure**
Cultural Embrace pre-arranges your teaching placement before you leave home to ensure an easy and hassle-free transition to your new life abroad. Most placements are for English language teachers, who will help students develop their English conversation and literacy skills. Some positions are available for specialty subjects in taught in English, such as Business, Tourism and Hospitality.
- ✓ **Paid Salary**
The average teacher's salary ranges from ~¥4800-¥7200 (US\$775-1160) per month for full academic semester positions. This is typically at least double than the salary of local professors, so it easily covers your expenses while living in China. Airfare allowance is available with completion of at least 6 months contract. The stipend for a summer placement is ¥12000 (~\$1875).
- ✓ **Pre-arranged Housing**
Furnished housing will be included with your teaching placement. Schools will have basic but comfortable living arrangements. Usually, teachers will have a private room with shared common areas, hot water, a kitchen, laundry facilities, etc.
- ✓ **Flight Allowance**
Schools reimburse between ~¥1200-¥7000 (US\$195-\$1130) depending on length of contract and intensity of teaching schedule. Completion of contract is required to receive airfare reimbursement.

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PROGRAM DETAILS & FAQs CONTINUED

✓ **Practical On-Line & In-Country TEFL Course**

An 8 days TEFL & cultural training course is included prior to your 6 or 12 months contract. Accommodations are included and shared in same gender twin rooms. Orientation is located in historical Xi'An, or coastal Dalian. This intensive orientation will prepare the teachers with lesson planning and practical teaching skills. An online course is sent 3 months prior to course start date. A one day break in the middle of the course will allow you the opportunity to visit local highlights. Optional tours to visit Terracotta Warriors in Xi'An; and coastal sights in Dalian will be available on-site. Onward travel bookings to your placement may be made in-country via train or flight, and at your own expense. An orientation will be made available in Xi'An for Summer only participants with included lodging.



✓ **Cultural & Social Activities**

Various Chinese cultural and social activities, including Chinese lessons, will be available to teachers at their institution and in their community.

✓ **Visa Assistance**

Cultural Embrace and your local host institution will assist you with information and invitation letters to obtain a proper visa, but we have neither control over nor the ability to guarantee government issuance and/or visa availability.

✓ **Arrival Assistance**

Orientation and final school destination will have pick-up and transfer for you. A representative will pick you up from the airport or train station and take you to your accommodations and school.

✓ **Orientation & Training**

You will receive an additional ~2 days training and orientation to acquaint you with your host school and city. Each local, in-country representative will have a varied orientation schedule, but most will last 2-3 days before the start of the semester.

✓ **Travel Insurance: Basic Major Medical Coverage**

Our policy provides basic medical coverage at your teaching location. Optional premium policies are available.

✓ **Cultural Embrace Cultural Kit**

Useful tips, advice, and information to prepare you for the adventure of living and working abroad as well as advice on teaching English in China.

✓ **Full-time Representation**

Cultural Embrace provides representation in the United States and China prior to, during, and after your placement.

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Requirements:

- Must be a Native English Speaker. Knowledge of Chinese helpful, but NOT required.
- Bachelor's degree for full semester & year-long placements. For summer teaching programs, a high school diploma and minimum 6 months classroom/tutoring experience.
- Enjoy leading groups and teaching children and/or adults.
- Have experience working with children as a teacher, tutor, coach, mentor, etc.
- Good lesson planning and organizational skills.
- Attendance at staff meetings.
- Open to foreign cultures and living abroad.
- High level of responsibility.
- Dedication to completing the full term of commitment.
- Health tests and immunizations necessary to obtain the proper Class Z or F work permit. Chinese law may require an EKG or HIV test or tetanus, hepatitis, and typhoid vaccinations etc. This is rare but can be requested.
- A criminal background check may be required by some schools for certain positions.



2012 Program Fees:

1 semester	US\$1495
1 school year	US\$1695
Summer	US\$1295

2012 Program Dates & Duration:

6 & 12 mo contract:	September and March
Summer:	~July 10 to August 30, 2012
March course:	Xi'An (February 20-27, 2012)
September course:	Xi'An (August 22-29, 2012) Dalian (August 22-29, 2012)



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PROGRAM DETAILS & FAQs CONTINUED

How to Apply:

1. Obtain the **Teach Abroad Application Forms & Procedures** documents in one of two ways:
 - (a) Download the forms from our website at www.culturalembrace.com
 - (b) Call **Cultural Embrace** at 1-512-469-9089 or Skype: *Cultural.Embrace* to have the forms mailed to you within 3-4 days.
2. Read the instructions carefully and complete all forms.
3. Submit your completed application packet to:

Cultural Embrace
7201 Bill Hughes Rd.
Austin, TX 78745

Completed packets should include the following:

- Completed Teach Program Application.
- Signed Teach Program Agreement.
- Resume/CV.
- Cover letter explaining why you want to teach in China.
- Copy of your Bachelor's degree and other significant credentials.
- Copy of your passport (information page only).
- Three letters of recommendation. Your referrer(s) can send them directly via post or email.
- Two 1½" x 2" official passport-size photos with your name printed on the back.
- One smiling full-length photo of yourself.
- Police background check (obtainable from your community's local police station).
- Medical report.
- US\$250 non-refundable deposit (credited towards your program fee).

Upon receipt of your application, a **Cultural Embrace** coordinator will contact you for a 20-30 minute phone interview. Once we accept you in to our program, you will receive an invoice for the remainder of your program fee. In order for us to contact our local partners to start your placement process and reserve your spot in the TEFL course (if applicable), we require at least 50% of your program fee. We recommend submitting your application and program fee at least 16-20 weeks prior to your desired start date in order for us to organize and arrange your placement.

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PROGRAM DETAILS & FAQs CONTINUED

**Cultural Embrace* requires an expedited application fee for those applying 16 weeks or fewer before the desired date of departure. Applications received 12-16 weeks prior to desired departure date will be charged \$150. Applications received fewer than 12 weeks before the desired departure date will be charged \$250.

Frequently Asked Questions

1.) *Why should I pay to teach abroad, and where does my money go to with Cultural Embrace?*

Cultural Embrace and our local partners in China specialize in arranging a guaranteed teach placement, housing, orientation, and insurance prior to your departure. This will alleviate the troubles and stress of getting everything organized in a new country, so you will have more time and energy to spend on your teach placement and living abroad. Your time abroad will still be an independent and memorable one, but we are here to guide you to a safe, healthy and comfortable experience before, during, and after your adventure.



You will be assigned an experienced Program Coordinator from our Austin, Texas office. He/She will provide personalized attention to help pre-arrange your teach placement, housing and travel needs. Our Program Coordinator will work with our in-country representative to match your requests and background skills with the availability and needs of the local schools and institutions. Once you go abroad, you will be assisted by our in-country representative, and will typically have a direct supervisor for your teach placement, as well.

Your program fee includes a guaranteed teach placement, housing, airfare reimbursement (6+ months contract commitment), housing, 8-days TEFL course with accommodations in Xi'An or Dalian, airport or train station pick-up/transfer, basic international traveler's insurance, and all of the administrative and logistical costs to set up your placement in the States and China. *Cultural Embrace* also pro-rates the expenses for marketing, advertising, and site visits/communication among all of our programs within our fees.

2.) *Where are the teach placements located and may I choose where I will be placed?*

We have contacts in many cities throughout China. We work with private and public schools, academies, colleges, and universities, however, we typically make placements in private language academies which offer better benefits. We have schools located in Anhui, Chongqing, Fujian, Gansu, Guizhou, Hebei, Hubei, Hunan, Inner Mongolia, Jiangsu, Jilin, Liaoning, Ningxia, Qinghai, Shaanxi, Shandong, Shanxi, Sichuan, and Zhejiang. For teachers that have less teaching experience and skills, you should be more open to your final placement. We try to meet your goals and preferences with the availability, needs, and acceptance of the school.

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PROGRAM DETAILS & FAQs CONTINUED

3.) *Where will I live?*

Accommodation varies based on placement location, but teachers are usually housed in furnished apartments, teacher dormitories, or extended stay hotels or guest houses near the school's campus. Each teacher will have his/her own private room, and may share common space with other foreign teachers. Most schools pay for utilities, but in some cases, you may have to pay for utilities with other foreign teachers or students sharing your unit. Shared, same gender rooms are included during your 8-days TEFL training course in Xi' An or Dalian.



4.) *How long may I teach in China?*

Teach placements are available for a 6 or 12 month contract. There is an intensive 6-7 weeks course in July through end of August. If you are interested in a placement longer than one year, please contact **Cultural Embrace**, as we may be able to negotiate an extended bonus.

5.) *What is the application process like, and when will I have confirmation about my placement?*

After C.E. receives your completed application, you will be assigned a personal Program Coordinator who will work with you through your departure and beyond. He/She will conduct ~30 phone/web interview (or in person, if applicable) to discuss your background, goals, and expectations of your time in China. Then, you will receive an invoice for the remainder of the program, and once we receive at least half of this fee, we will send your resume/CV to our partners in China to find available positions. All placements are confirmed prior to departure with both teacher and school agreeing on the terms, duties, responsibilities, and schedule.

6.) *What type of visa assistance does Cultural Embrace provide?*

Cultural Embrace and the host school will provide visa assistance to accepted teachers by providing information on how to obtain a visa along with a letter of invitation from the host school. Most schools will send you an invitation letter to apply for a Working Class F or Z visa.

Please note that any visa fees are the responsibility of the applicant. While we can assist you during the visa application process, ultimately it is your responsibility to ensure that you have obtained the appropriate visa for your work experience. **Cultural Embrace** has no control over the visa process and cannot guarantee that your visa application will be accepted.

7.) *What are the language requirements?*

Chinese language skills are helpful but not required. If you wish to take Chinese lessons before or during your teach placement in China, please just contact a **Cultural Embrace** representative.

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8.) *What are the working conditions and benefits of teaching in China?*

Most schools have a 6 and 12 months contract with 3 options and pay grade level. The breakdown of teaching hours per week and salaries are: 19 (16 teaching + 3 office) = RMB4800 with 4 days off per week, 7 days (6 mo contract)/14 days (12 mo contract) personal leave days, RMB1200 (6 mo)/RMB4800 (12 mo) flight allowance; 23 (20 teaching + 3 office) = RMB6000 with 3 days off per week, 7 days (6 mo contract)/14 days (12 mo contract) personal leave days, RMB1500 (6 mo)/RMB6000 (12 mo) flight allowance; 28 (25 teaching + 3 office) = RMB7000 23 (25 teaching + 3 office) = RMB7000 with 2 days off per week, 7 days (6 mo contract)/14 days (12 mo contract) personal leave days, RMB1800 (6 mo)/RMB7000 (12 mo) flight allowance.

Our Summer Intensive program includes 30 hours of teaching in a five-day week with 2 days off. Salary is RMB12000 with no airfare

9.) *Do I have to bring specific clothes?*

Yes, you will need to dress professionally and appropriately for your teaching position. We recommend that you dress with a “smart casual” style in the classroom. We will provide you with more details in your *Cultural Embrace* pre-departure kit regarding your placement and your packing list.



10.) *Can I teach and/or live with a friend or partner?*

Yes, you can enroll in this program with other people. However, please note that positions may be limited within a school. For this reason, participants hoping to travel together will need to be more flexible with respect to the desired placement location. Additionally, we can arrange your accommodations such that you can stay together in a double occupancy or in single rooms nearby.

11.) *How long will it take to make my placement?*

We ask that applicants apply at least 12-16 weeks in advance of the desired start date. For sake of sanity and proper preparation, the earlier you apply, the better. Placements may take less time than 12-16 weeks, but we want to ensure that we have enough time to find the best position for you and that you have sufficient time to obtain the proper visas etc. There are additional administrative fees if you apply less than 12 weeks in advance, and we do not contact our local partners until we receive at least 50% of the program fee payment.

12.) *When should I buy my plane ticket(s) and does **Cultural Embrace** provide any resources to help with plane tickets?*

Plane tickets should not be purchased until after your placement has been confirmed. *Cultural Embrace* works with consolidators and discount travel agencies that can help find cheaper tickets

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PROGRAM DETAILS & FAQs CONTINUED

than those that are available to the general public. We have a partnership with STA Travel (1-877-236-1048) for great student/youth rates, and they have a very nominal service fee if you need to make any changes before or during your travels.

13.) *What do I do if I have a problem or complaint with my teach placement?*

You just speak to your employer or school director to give them an opportunity to explain or investigate the situation. If you feel the problem or complaint is not sufficiently addressed, then please contact your local representative in China as well as **Cultural Embrace** (Austin office) so we can mediate on your behalf. Please note that you will be assigned a local representative that will provide you with placement report(s) and the end-of-program evaluation.



14.) *Is there someone I may speak to about their experience on this program, and being abroad?*

Yes, we have a network of current and past travelers that are happy to communicate with you. Due to confidentiality, please contact our Austin office to receive a list of names and contact information of participants and alumni that have agreed to be contacted by others. Additionally, we encourage you to check out, use, and get involved with our social media community. These community sites will provide great insight of what you should expect on your adventure abroad. Plus, we provide additional discounts to our community members!

Facebook Page (<http://www.facebook.com/CulturalEmbraceTravel>)

Twitter (<http://twitter.com/culturalembrace>)

Blog (<http://www.culturalembrace.com/blogs.html>)

<http://www.youtube.com/user/CulturalEmbrace1>

A Few Words. . .

At *Cultural Embrace*, we want to facilitate experiences that, first and foremost, help individuals have a safe and healthy time abroad while becoming better acquainted with both themselves and the richly textured cultures of the world around them. Our partnerships with language schools and other academic and professional institutions grant program participants the opportunity to explore first-hand China's incredible historical backdrop while adding valuable content to their resumes. Teaching English abroad is, putting it shortly, a tremendously edifying experience that is sure to leave you with lasting memories and a renewed sense of purpose. So do yourself a favor: call *Cultural Embrace* straight away and let us start planning your once-in-a-lifetime international adventure!

For any questions, please do not hesitate to contact us at teach@culturalembrace.com, or you can call us at 1-512-469-9089 or Skype: Cultural.Embrace.

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