



<b>2008 Teach in Mexico</b>	
<b>Location</b>	Puerto Vallarta, Jalisco and Bocas del Rio, Veracruz
<b>Start Dates</b>	August 4 highly preferred, can arrive a bit later if necessary
<b>Program Fees</b>	US\$1090 one academic school year
<b>What's Included</b>	Guaranteed paid teach position Housing Visa Assistance Basic Traveler's Insurance Pre-departure and local support <i>(Much more...see details below)</i>
<b>What's not Included</b>	International transportation Utilities Personal Expenses
<b>Benefits</b>	Average 9,000 Mexican Pesos per month salary (about US \$880). Varies with position, experience and education. More than enough to pay for your basic local living expenses.
<b>Accommodations</b>	Teacher apartment is included with your position. Private room with shared common areas with other teachers. Utilities will be paid by teachers.

### **PROGRAM DETAILS & HIGHLIGHTS:**

#### ***Teaching in Mexico Offers:***

- Satisfaction in helping others
- A broader perspective on world views
- An economical way to live and travel abroad
- Opportunity to learn other foreign cultural activities (ie: language, music, cooking, etc)
- Memorable experiences while traveling and seeing exotic sites
- Lifelong friends from all around the globe
- Valuable work experiences that strengthens your resume
- Support and development of self-confidence and personal skills

#### ***Cultural Embrace Offers:***

- **Guaranteed Teaching Position Prior to Departure**  
*Cultural Embrace* pre-arranges your teaching placement before you leave home to ensure an easy and hassle-free transition to your new life abroad.
- **Paid Teach Placement**  
The school in Veracruz state is offering accepted teachers 9000 pesos a month (about US \$880). The school in Puerto Vallarta offers a benefits package that comes out to about the same amount, with various options that you can take advantage of, including transportation and meals. These options will reduce the amount of your monthly pay.

- **Housing**  
Clean, comfortable, safe, and conveniently located housing is available for each teacher. Teachers will share housing with other foreign teachers.
- **Visa Assistance**  
Upon arrival in Mexico, the school will provide the paperwork needed to obtain a visa, but neither the school nor *Cultural Embrace* have no control or the ability to guarantee government issuance and/or visa availability.
- **Arrival Assistance**  
Airport or bus station pick-up and transfer will be available from either Puerto Vallarta or Veracruz to your home.
- **Travel Insurance: Basic Major Medical Coverage**  
Our policy provides basic medical coverage at your teaching location. *Cultural Embrace* highly recommends additional travel insurance.
- **Cultural Embrace Teacher's Kit**  
Useful tips, advice, and information to prepare you for the amazing adventure of living and working abroad.
- **Full-time Representation**  
*Cultural Embrace* provides representation in the United States and Mexico prior to, during, and after your placement.
- **Certification**  
If you wish to receive a certificate detailing your teaching experience, please let us know and we will provide the necessary documentation.

### **PROGRAM REQUIREMENTS:**

- Fluent English (Spanish knowledge helpful but NOT required)
- Veracruz: Female candidates only. Bachelor's degree in any discipline. Teaching experience preferred.
- Puerto Vallarta: teaching certificate or BA in Education- school may accept experience as a substitution
- Enjoy leading groups and teaching children
- Good lesson planning and organization skills
- Attendance at staff's meeting
- Flexibility to embrace foreign cultures and living abroad
- Responsible and dedicated to full-term of commitment (10 months August~June)
- Criminal background check

### **PROGRAM FEES:**

Academic Year	<b>US\$1090</b>
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\*\*Can\$, Aus\$, Br£, Euros€ can be accepted with an additional service charge for currency conversion.

## **HOW TO APPLY:**

1. Obtain the Teach Abroad **Application Forms & Procedures** documents in one of two ways:

(a) Download the forms from our website at [www.culturalembrace.com](http://www.culturalembrace.com)

(b) Call **Cultural Embrace** at 1-512-469-9089 or 1-888-214-8570 (US toll-free) to have the forms mailed or emailed to you

2. Read the instructions carefully and complete all forms.

3. Submit your completed application at your earliest convenience to:

**CULTURAL EMBRACE**  
**7201 Bill Hughes Road**  
**Austin, TX 78745 USA**

### **Completed packet should include:**

- Program Application\*
- Signed Teach Program Agreement\*
- Resume/CV\*
- Cover Letter explaining why you want to teach abroad\*
- Copy of your Bachelor's degree and other significant credentials
- Copy of your passport (information page only)
- Three Letters of Recommendations (your referrer can send it directly to us via post or email)
- Four passport-size photos (with your name written on the back)
- One full-length picture
- US\$200 non-refundable deposit (credited towards your program fee)\*

*\*\* Since the start date for these placements is so soon, we will accept partially complete applications and you can send in remaining materials as they become available. The application items with a \* are needed to start the placement process.*

Both schools would prefer that the teachers arrive by August 4 for orientation. If you must arrive a bit later, we will have to get this approved by the school.

Please note that this program is competitive, and filled at a 'first-come, first-serve' basis.

Upon receiving your application, we will contact you for a 20-30 minute telephone interview to learn more about your skills, experience, and needs and to discuss the program details and expectations.

*For any questions, please do not hesitate to contact Jeff Sellers at [jsellers@culturalembrace.com](mailto:jsellers@culturalembrace.com) or you can call us at 1-512-469-9089 or 1-888-214-8570 (US toll-free).*

## **FREQUENTLY ASKED QUESTIONS:**

### *1) Where are the teach placements?*

Two (2) Teach positions are available in the small town of Bocas del Rio, Veracruz, just outside the city of Veracruz.

Four (4) Teach placements are available in Puerto Vallarta in Jalisco state

### *2) Where will I live?*

Your school will provide you with teacher's accommodation. Your bedroom will be private, but you may have shared common areas with other teachers. Please note that utilities, food, and transportation are not included with your offer, but supermarkets, restaurants, cafés, and public transportation are easily accessible.

### *3) How much will I get paid?*

Current salary is ~9,000 Mexican Pesos per month. Right now (July 08), this is about US \$880. Final salary offers are determined by the school.

### *4) What are the teaching dates?*

The fall semester starts on August 15, 2008. Orientation will begin on August 4. Mexican schools take both a Christmas holiday and a spring break, along with other national and religious holidays. The school year ends July 3, 2009.

### *5) What subject and age group will I be teaching?*

Both placements are looking for elementary school teachers. You will be responsible for all subjects taught in English to these students.

### *6) What type of visa assistance does **Cultural Embrace** provide?*

You will enter Mexico as a tourist and your school will help you obtain a working visa once you have settled in. Please contact **Cultural Embrace** for additional details on documents that you will need to bring to obtain this visa.

While **Cultural Embrace** can assist you during the process, ultimately it is your responsibility to ensure that you have obtained the appropriate visa for your work experience. **Cultural Embrace** has no control over the visa process and cannot guarantee that your visa application will be accepted.

### *7) What are the language requirements?*

Spanish language skills are helpful but not required. Spanish language lessons are available for teachers outside of school hours if you are interested.

### *8) How long will it take to make my placement?*

Since the start date is so soon for these placements, we will work to finalize the placement as quickly as possible to get you abroad by the desired start date.

### *9) Can I teach and/or live with a friend or partner?*

Yes, however positions are limited and acceptance and job offer are ultimately decided by the schools.

10) *When should I buy my plane ticket and does **Cultural Embrace** provide any resources to help with plane tickets?*

Plane tickets should not be purchased until after your placement has been confirmed. **Cultural Embrace** works with consolidators and discount travel agencies that can help find cheaper tickets than those that are available to the general public.

11) *What do I do if I have a problem or complaint with my teach placement?*

You must speak to your employer or school director to give them an opportunity to explain or investigate the situation. If the complaint still exists, then please contact your local representative, as well as let **Cultural Embrace** (Austin office) know so we can mediate on your behalf. Please note that you will be assigned a local representative that will provide you with placement report(s) and end of the program evaluation.

*For any questions, please do not hesitate to contact us at [jsellers@culturalembrace.com](mailto:jsellers@culturalembrace.com) or you can call us at 512-469-9089 or 1-888-214-8570 (US toll-free).*

Discover the *Similarities...* Share the *Differences...*

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